

## Operation and Maintenance Manual

### Up-Flo® Filter

### Filtration System for Stormwater Treatment

### Stormwater Solutions

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## Overview & Product Description

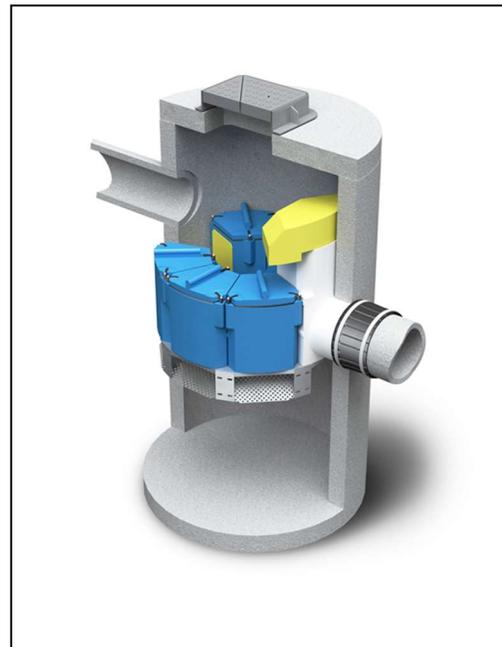
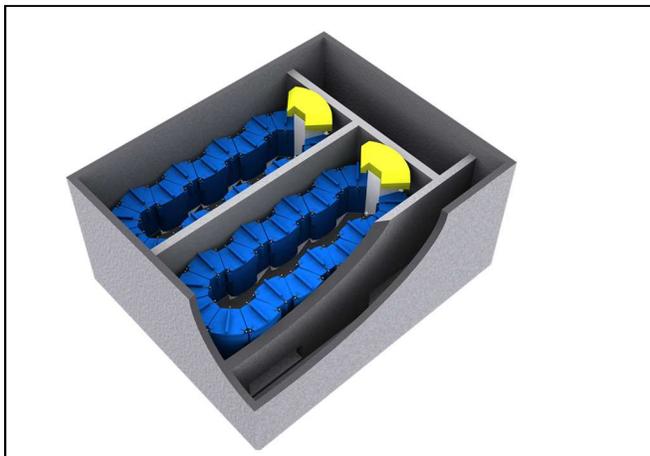
**DON'T WANT TO GO IT ALONE? CALL HYDRO AND WE'LL TAKE CARE OF INSPECTION, REPLACEMENT MEDIA AND CLEANOUT.**

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The Up-Flo® Filter is a modular high-rate stormwater filtration device designed to capture trash, oil, sediment and remove fine pollutants such as dissolved and particulate metals and nutrients from stormwater runoff. In general, a minimum of two inspections are required per year to monitor sediment and gross pollutant accumulations.

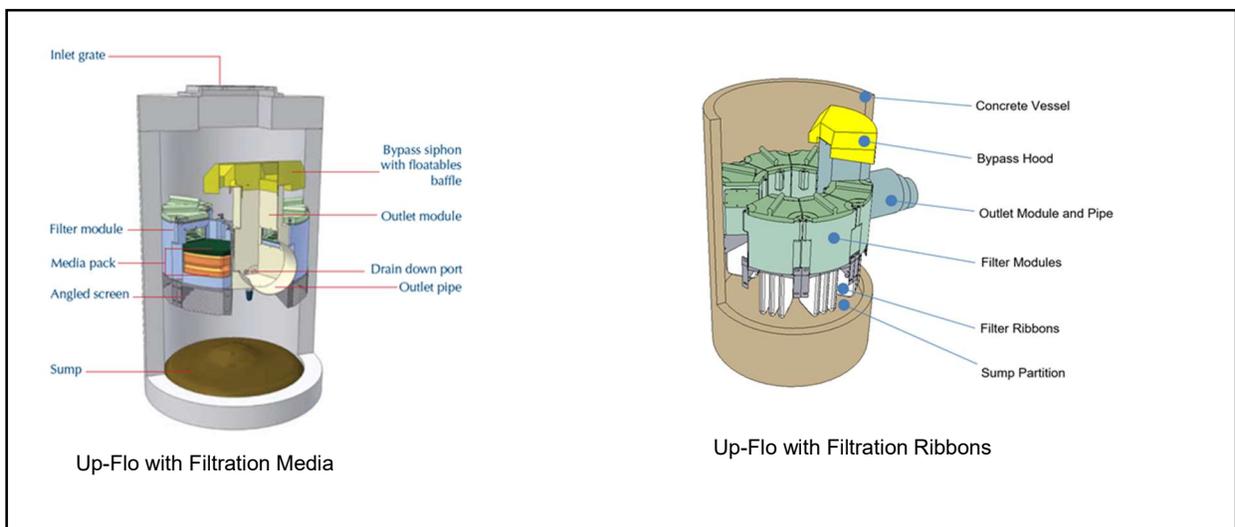
In order to sustain expected flow and removal rates for the Up-Flo® Filter, annual replacement of the Media Pack and removal of accumulated sediment from the sump is required. Depending on site use and pollutant characteristics, annual rainfall, design and functionality of the stormdrain conveyance system, annual replacement and clean out may be more or less often.

The Up-Flo Filter has modular components that connect together to form a ring of 1-6 Filter Modules or linearly to fit into rectangular precast structures with filter bays. Each filter bay can house 1-19 Filter Modules and precast structures can be constructed with multiple filter bays. Each Filter Module will have either a filtration Media Pack or filtration Ribbons.





It does not matter what type of media is used, the Filter Modules house the filtration medium and the precast structure is used to suspend the Filter Modules to provide a sedimentation sump. Stainless steel support frames are used to support the Filter Modules and attach them to the precast structure. An Outlet Module (with hood) is used to connect the Filter Modules to a discharge pipe and convey filtered water away from the treatment area. A Draindown Filter and screen are provided when filtration media is used but not with filtration Ribbons.



Maintenance activities can be categorized by those that can be performed from outside the Up-Flo® vessel and those that are performed inside the vessel. Maintenance performed from outside the vessel includes removal of floatables and oils that have accumulated on the water surface and removal of sediment from the sump. Maintenance performed inside the vessel includes removal and replacement of Media Packs (Filter Bags, flow Distribution Media and Draindown) or filtration Ribbons. A vactor truck is required for removal of oils, water, sediment, and to enter the vessel for performing inside maintenance. OSHA Confined Space Entry procedures need to be followed when entering the Up-Flo® vessel.

## Inspection

The frequency of inspection and maintenance can be determined in the field after installation. Based on site characteristics such as contributing area, types of surfaces (e.g., paved and/or landscaped), site activities (e.g., short-term or long-term parking), and site maintenance (e.g., sanding and sweeping), inspection and maintenance should be conducted at intervals of no more than six months during the first year of operation. Typically, maintenance is recommended once per year thereafter.



By removing the manhole cover during a storm and monitoring the water level in the manhole or vault, site personnel can determine whether the filter is in bypass. A properly-sized filter that is in bypass during a storm that is producing runoff at, or below, the filter's design filtration rate needs maintenance. Otherwise, scheduled inspections will determine when one or more of the following maintenance thresholds have been reached:

- Sediment depth at sump storage capacity. Minimum 8" should separate the Draindown filter inlet from stored sediment in the sump or 6" should separate the bottom of the filtration Ribbons and sump floor. A simple probe, such as the Sludge-Judge®, can be used to determine the depth of the solids in the sump.
- Clogging of the Media Bags. Minimum filtration rate is generally reached when the Media Bags have accumulated approximately 20 lbs of sediment or when filtration Ribbons from one module have accumulated approximately 8 lbs. Determining the amount of accumulated sediment will be accomplished by removing both of the Media Bags from one of the Media Packs and weighing the bags separately or removing the filter Ribbon assembly as weighing. A spent Media Bag weighs approximately 50 lbs wet and a filter Ribbon assembly from one module weighs approximately 15 lbs spent .
- Draindown filter clogged. With modules supplied with filtration media, the Drain Down Filter is designed to lower the water level in the Up-Flo® vessel to an elevation below the bottom of the Filter Modules between storm events. If inspection one to two days after a storm event indicates otherwise, the Drain Down Filter has likely become clogged with sediment.
- Slime and debris covering the flow distribution media, angled screens or filtration Ribbons. After removal of the Media Bags or filtration Ribbons, the bottom flow distribution media should be removed and inspected to determine if it is coated with slime or debris. Similarly, the angled screen should be inspected for blockages and ragging.
- Oil forming a measureable thickness on the surface of the water. Since water in the Up-Flo® vessel drains down to an elevation below the bottom of the Filter Modules when the system is idle, the amount of accumulated oils must be minimized so that oils are not entrained into the Media Pack when stormwater begins to fill the vessel at the start of a storm event.
- Floatables completely covering the surface of the water. Similar to oils, the amount of accumulated floatables must be minimized to prevent trash and loose debris from becoming trapped on the angled screens when stormwater begins to fill the Up-Flo® vessel at the start of a storm event.



The site-specific solids loading rate in the sump and in the Media Packs will be determined during the first year of Up-Flo® Filter operation. Starting with a clean sump, the solids loading rate in the sump will be calculated by measuring the sediment depth in the sump and dividing the depth by the correlating interval of time since it was cleaned. Similarly, starting with fresh Media Bags or Ribbons, the solids loading rate in the Media Packs and Ribbons will be calculated by weighing the Media Bags or Ribbons and dividing the weights by the respective time interval since they were installed. The wet weight of the heaviest bag or Ribbon assembly from a single module will be used to determine the loading rate.

After completion of the first year of operation, the inspection and maintenance intervals for cleaning the sump and replacing Media Bags or Ribbons will be established to keep the solids loading within the respective limits of the sump and filter medium. Replacement of the Draindown Filter, replacement of flow Distribution Media, and removal of oils and floatables will occur at the same frequency unless the first year of operation indicates otherwise. Keeping to the established maintenance intervals will keep treatment flow rates at, or above, the design flow rate.

## Maintenance

The access port located at the top of the manhole or vault provides access to the Up-Flo® vessel for maintenance personnel to enter the vessel and comfortably remove and replace Media Packs or Ribbon assemblies. The same access would be used for maintenance personnel working from the surface to net or skim debris and floatables or to vacuum out sediment, oil, and water. Unless the Up-Flo® Filter has been installed in a very shallow unit, it is necessary to have personnel with OSHA-confined space entry performing the maintenance that occurs inside the vessel.

Maintenance activities include inspection, floatables removal, oil removal, sediment removal, Media Pack and Ribbon assembly replacement, and Draindown Filter replacement. Filtration medium housed in the Filter Modules is easily accessed by loosening three latches used to secure the Filter Module Lid. Maintenance intervals are determined from monitoring the Up-Flo® Filter during its first year of operation. Depending on the site, some maintenance activities may have to be performed on a more frequent basis than others. In the case of floatables removal, a vacuum truck is not required. Otherwise, a vacuum truck is normally required for oil removal, removal of sediment from the sump, and to dewater the vessel for replacement of the Media Packs and Draindown Filter. All inspection and maintenance activities would be recorded in an Inspection and Maintenance Log.

Good housekeeping practices upstream of the Up-Flo® Filter can significantly extend Media Bag life. For example, sweeping paved surfaces, collecting leaves and grass trimmings, and protecting bare ground from the elements will reduce loading to the system. Media Packs should not be installed in the Filter Modules until construction activities are complete and site stabilization is effective.



## Up-Flo Filter Inspection & Maintenance Logs

<b>SITE REFERENCE NAME OR NUMBER FOR THIS UP-FLO® FILTER LOCATION:</b>	
<b>SITE NAME:</b>	
<b>SITE LOCATION:</b>	
<b>OWNER:</b>	<b>SITE CONTRACTOR:</b>
<b>CONTACT NAME:</b>	<b>CONTACT NAME:</b>
<b>COMPANY NAME:</b>	<b>COMPANY NAME:</b>
<b>ADDRESS:</b>	<b>ADDRESS:</b>
<b>TELEPHONE:</b>	<b>TELEPHONE:</b>
<b>FAX:</b>	<b>FAX:</b>

**INSTALLATION DATE:**    /    /

**CONFIGURATION (CIRCLE ONE):**    **MANHOLE**    **VAULT SYSTEM**

**TOTAL NUMBER OF UP-FLO® FILTER MODULES:** \_\_\_\_\_



## UP-FLO® FILTER INSPECTION LOG

Site Name: \_\_\_\_\_ Owner Change since last inspection? Y N

Location: \_\_\_\_\_

Owner Name: \_\_\_\_\_

Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Site Status: \_\_\_\_\_

Date: \_\_\_\_\_ Time: \_\_\_\_\_ Site conditions\*: \_\_\_\_\_

*\*(Stable, Under Construction, Needing Maintenance, etc.)*

Inspection Frequency Key: A=annual; M=monthly; S=after major storms

Inspection Items	Inspection Frequency	Inspected? (Yes/No)	Maintenance Needed? (Yes/No)	Comments/Description
<b>Debris Removal</b>				
Adjacent area free of debris?	M			
Inlets and Outlets free of debris?	M			
Facility (internally) free of debris?	M			
<b>Vegetation</b>				
Surrounding area fully stabilized? (no evidence of eroding material into Up-Flo® Filter)	A			
Grass mowed?	M			
<b>Water retention where required</b>				
Water holding chamber(s) at normal pool?	A			
Evidence of erosion?	A			
<b>Sediment Deposition</b>				
Filtration Chamber free of sediments?	A			
Sedimentation sump not more than 50% full?	A			
<b>Structural Components</b>				
Any evidence of structural deterioration?	A			
Grates in good condition?	A			
Spalling or cracking of structural parts?	A			
Outlet/Overflow Spillway	A			
<b>Other</b>				
Noticeable odors?	A			
Any evidence of filter(s) clogging?	M			
Evidence of flow bypassing facility?	A			



Inspector Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Overall Condition of Up-Flo® Filter\*\*:  Acceptable  Unacceptable

\*\*"Acceptable" would mean properly functioning; "unacceptable" would mean damaged or required further maintenance.

If any of the above Inspection Items are checked "Yes" for "Maintenance Needed", list Maintenance actions and their completion dates below or on the Maintenance Log provided on page 15 of the Up-Flo® Filter Operation & Maintenance Manual:

Maintenance Action Needed	Due Date

The next routine inspection is schedule for approximately: (date) \_\_\_\_\_

Inspected by: (signature) \_\_\_\_\_

Inspected by: (printed) \_\_\_\_\_



## UP-FLO® FILTER MAINTENANCE LOG

Site Name: \_\_\_\_\_ Owner Change since last inspection? Y N

Location: \_\_\_\_\_

Owner Name: \_\_\_\_\_

Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Site Status: \_\_\_\_\_

Date: \_\_\_\_\_ Time: \_\_\_\_\_ Site conditions: \_\_\_\_\_  
(Stable, Under Construction, Needing Maintenance, etc.)

Estimated volume of oil/floatable trash removed: \_\_\_\_\_

Sediment depth measured in sump prior to removal: \_\_\_\_\_

Number of Filter Modules fitted with new media packs: \_\_\_\_\_

Inspector Comments: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Overall Condition of Up-Flo® Filter:  Acceptable  Unacceptable

**\*\*"Acceptable" would mean properly functioning; "unacceptable" would mean damaged or required further maintenance.**

Maintained by: (signature) \_\_\_\_\_

Maintained by: (printed) \_\_\_\_\_

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